Foothill High School takes all threats to the school, and it's staff and students very seriously. All threats will be investigated and those involved will be disciplined by the school and referred to law enforcement. Students are to refrain from making any comment that may be perceived as a threat. Any student that witnesses a social media post that may be threatening is directed to immediately notify law enforcement and school administration, rather than re-post or forward it to other students.

MISSION STATEMENT
Graduation for all with preparation for Higher or Hire Education.

CORE VALUES - ONE HILL
● O - Ownership
● N - Nurturing Others
● E - Engagement
● H - Hard Work
● I - Integrity
● L - Lifelong Learning
● L - Leadership

GENERAL INFORMATION
Assemblies
Assemblies are scheduled throughout the school year. A special bell schedule will be in effect on assembly days, and assemblies will be held during the school day. All students are encouraged to attend assemblies. No student will be allowed admittance into the assembly once it has begun, and no student will be allowed to leave the assembly before it is concluded. Appropriate student behavior is expected at all assemblies. The privilege of attending is limited to those students who demonstrate positive behavior. Students must either attend the assembly or leave campus immediately. Bus riders that do not attend the assembly will not be provided bus transportation home.

Bicycles
All bicycles must be parked and locked in the bicycle area. The bicycle area is locked during the school day. Students with permission to leave during the school day must go to the Attendance Office to arrange for access. Foothill High School is not responsible for damaged or stolen bicycles. Bicycles are not to be locked on the outside of chain link area or surrounding areas.

Breakfast/Lunch
Free and/or Reduced Lunch Families that qualify for the federal free or reduced lunch program may obtain an application from the registrar or the kitchen manager. The cafeteria supervisor manages this program and any questions concerning the program may be handled through her office. Apply online at: www.applyforlunch.com

Parents may monitor students' lunch accounts by using www.schoolpaymentsolutions.com

Breakfast and lunch are available to Foothill High School students through the school cafeteria. Although students are not allowed to leave the campus for lunch, they may bring a lunch from home. The cafeteria manager and other students will appreciate your cooperation with the following:
● One student at a time at the serving window
● Stand behind the line until it is your turn.
● When you receive your food, return to the table and meet your friends there.
● Please remain seated while eating and drinking.
● Food is not allowed in the classrooms.
● Be polite and patient. Don't cut the line, save a place or buy food for others.
● Place your trash in the garbage can.
Food is never to be thrown in the cafeteria.

Clubs and Activities
Students are strongly encouraged to participate in clubs and activities. Announcements will be made to inform students of times, locations and events. Attendance at school on the day of an after-school activity or event is required. Students must maintain a least a 2.0 GPA. Please refer to the Club/ Activities constitution that you are involved in to understand the exact guidelines per club.

Cell Phones
The use of technological personal devices during instructional time is at the discretion of each teacher (per Reg. 5136). If teachers allow the use of personal technology, for specific, approved tasks only, they will have a BYOD (Bring your own device) sign hanging in their classroom. (They will also post this in their course expectations.) If students are using their device for non-approved activities, the phone will be confiscated even with the BYOD sign up. If teachers do not allow personal technology devices, they will advertise this by hanging a No-BYOD sign in their classroom and posting this in their course expectations. If a student is using their personal technology device in a No-BYOD classroom, it will be confiscated and sent to the Policy and Procedure Administrator. The first time that students have their cell phone confiscated, the student can pick it up at the end of the day in the Attendance Office. The second time, parents will pick up phone from Attendance Office and the student will have a required parent conference (RPC). The third time the cell phone is confiscated the parent will pick up cell phone in Attendance Office and student will be placed in in-house suspension for one day. The fourth time the cell phone is confiscated the parent can pick up in Attendance Office and student will be placed in in-house suspension for two-days. For all additional incidents, the parent will pick-up from the Attendance Office and student will be progressively suspended for a disregard of school rules.

Competitive Sports
Prior to participating in any athletic practice (dance and cheerleading included); each student must pass an athletic physical, provide proof of insurance, and meet the academic requirements. Packets with the appropriate forms are available at www.registermyathlete.com. Attendance at school on the day of an athletic event is required.

Dances
Student Council and other groups in the school sponsor dances during the year. All Foothill students are welcome to attend dances unless they are on Required Parent Conference (RPC) or Suspension. School rules are enforced at all dances - whether they are held on or off campus. Non-Foothill students must have a guest pass and prior Administrative approval to attend dances; one guest per student and guest must be under the age of 19.

Field Trips
CCSD Regulation 6142 recognizes field trips as an important extension of the educational process. Specific criteria have been established for student eligibility. Students who have excessive absences, demonstrate poor citizenship in the classroom, (found to be in possession of alcohol, other drugs, or low academic achievement, will be denied participation in field trips. The administration reserves the right of final determination of student eligibility for field trip participation.

Homework
Homework reinforces class work through practice. It gives students the opportunity to display responsible behavior and to develop self-directed independent study habits. It is an integral part of the program at Foothill High School. Students can expect to have homework in all academic subjects and may have homework in many electives. Homework for absences extending over three days may be requested through the attendance office at ext. 4035.

Insurance
The school does not carry insurance for your child and has no responsibility for accidental injury. Information concerning accident insurance from commercial insurance agency is available in the main office. If your child is not covered under your current insurance, we encourage you to take advantage of this opportunity. Proof of insurance is required to try out for all sports, cheerleading, and dance.

Library/Learning Commons
Each student will be issued a student identification card. This card will be used to gain access to the library outside of class time and is needed to check out material. Each student may check out two library books at one time. A fine may be assessed against any student who keeps a book beyond the due date. During school hours a corridor pass is needed to enter the library as well as an assignment from the teacher sending the student. Students may obtain a library pass for library use during lunch hours before school.

Lockers
Foothill has a limited number of lockers available for student use. Students may request a locker through the Attendance Office. Locker rules are defined on the request form.

Lost and Found
Items found on campus, are placed in a box in the corner of the cafeteria. Item's with substantial value are to be taken to the Attendance Office. Items that have not been claimed by the end of the school year will be donated to charity.

Make-up Work
Teachers shall provide an opportunity for a student to make up missed work due to an excused absence, and students shall be held accountable for the work. When a student is absent, however, the education experiences lost during that absence might be irretrievable because the instruction and interaction in the instructional setting cannot be duplicated through make-up work. After any absence, a student is required to initiate contact with the teacher(s) to obtain appropriate makeup work within three school days immediately following the absence. Once contact has been made with the teacher(s), specific make-up work must be completed and returned to the teacher(s) within a reasonable length of time, to be determined by the teacher and communicated to the student/parent or legal guardian. The makeup work must be returned to the teacher(s) by the specified due date if it is to be accepted. Students shall be allowed a minimum of three (3) days to complete make-up work.

Passing Periods
In order to ensure the orderly movement of students from one area to another, everyone needs to make a special effort to move quickly and quietly. Although a bell will signal the end of each class period, only the classroom teacher will dismiss students. Students are not allowed to use phones or earbuds for any reason during passing period. Any visible phone or earbuds will be confiscated.

Personal Deliveries
Flowers, balloons, gifts, food will not be accepted in the office or delivered to students. This includes ordering food through Uber Eats or any other food delivery service. Deliveries will be turned away and not delivered. As these deliveries interrupt classroom instruction, no deliveries will be accepted.

School/Bank
All money collected for a class, a club, or an activity by either students or school district employees must be deposited in the school bank on a daily basis. A school deposit slip completed by the club advisor/coach is required and will be verified by the bank. No school funds are to be carried in private accounts in public banks. All clubs and organizations must keep records of their financial transactions and make them available for audit upon request. The bank accepts cash only.

School Hours
The office hours are 6:30 a.m.- 3:00 p.m. The teachers’ workday is from 6:50 a.m. - 2:01 p.m. There is no supervision for students before 6:30 a.m. Students may conference with their teachers after 1:16 pm. Students should be out of the building by 2:01 p.m. unless they are under the direct supervision of a faculty member.

Skateboards, Roller Blades & Scooters
Skateboards, roller blades and scooters are not to be used on school grounds. Foothill High School is not responsible for lost or stolen skateboards, roller blades or scooters.
Student Parking
Student parking is limited to the lot east of the gym/theatre. This serves as due process notice that vehicles will be towed, at the owner's expense, if parked in an unauthorized zone. Students' cars may be searched if there is suspicion of alcohol or drugs, stolen items, or as part of an arrest for violation of law. Cars parked in bus-loading area are subject to tow at the owner’s expense.

Textbooks
Textbooks are provided to students by the school district free of charge. However, all library and textbooks remain the property of the school. Students will be charged for lost or damaged books. Any lost or stolen books must be paid for before another book is issued. Textbooks are the property of the Clark County School District and are loaned to students with the condition that upon request from the teacher or withdrawing from Foothill High School, the textbook will be returned without excessive damage to be determined by the staff.

Tuesdays
Tuesdays are designated for School Based Collaboration Time (SBCT) from 2:02 p.m. to 3:05 p.m. Students must vacate the campus as there will be no supervision on Tuesdays. All Foothill staff is required to attend all SBCT sessions. If a sport has practice at this time, a coach that is not a member of Foothill's staff will supervise.

Transportation
Foothill High School is not responsible for transportation. Bus service is provided for students who complete and submit an application online at ccsd.net. The transportation department assigns drivers, designs the bus routes, designates the bus stops and determines which students are provided transportation. If you have any questions or concerns regarding transportation, please call 702-799-8100. Students who ride the bus are expected to follow the bus rules and the directives of the driver. Students who are disruptive will be referred to the Policy and Procedure Administrator and may be denied the privilege of riding the bus.

Visitor Policy
All visitors must check into the front office and have a visitor’s badge. Students are not allowed to bring guests with them to school. Parents are always welcome and are encouraged to visit their child's classroom. Parents should schedule their visits with the counseling/curriculum office at least 24 hours in advance. Parents will not be admitted to a class without scheduling in advance.

ATTENDANCE
Absences
A note is required following an absence. Absence notes must be turned in before school in the front office no later than the third day after the student returns from the absence. An unexcused absence may become a truancy subject to citation. Absence notes should include: student's name, student number, grade, date of absence(s), reason, parent's signature and telephone number. An absence form is available online or in the Attendance Office.

Partial day absences will only be excused if the student is checked out of school by a parent or guardian. Students must come to the attendance office to check out prior to leaving campus, otherwise the absence cannot be excused. Students arriving late must either have a doctor's note or be checked in by a parent.

Any absence that is unexcused will become a truancy and can be subject to a citation. Truancy letters will automatically be sent home once the student accumulates their third, sixth, ninth, and fifteenth unexcused absence. Students who exceed ten unverified (unapproved) absences per semester in any course will not earn credit for that course for that semester and will receive a failing grade. Students who exceed absences during the semester in any course must continue to attend that class and must remain enrolled in the school's regular instructional program. Students who do not attend or do not remain enrolled in school are truant and will be reported to law enforcement as per state law. Students will be cited after the third truancy letter.

Truancy Nevada Law (NRS 392.040) requires children between the ages of 7 and 18 to attend school. School attendance is vital to your child's academic success in school. The following are major changes made to the law:
● The principal of the school is required to report the pupils who are habitually truant to law enforcement.
● A habitual truant is defined as "a student who has three unapproved or unexcused absences within one school year."
● A truant is a pupil who is absent from school without written approval from a parent verifying that the pupil is physically or mentally unable to attend school.
● If a pupil is absent due to physical or mental reasons, the parent must notify the school within three days of the absence.
● The law provides the court with the authority to order the student or the parent to pay fines of $100 - $1000 for habitual truancy. The court can order the right to deny a driver's license until the student turns 18 years old.
● The law provides the court with the authority to order the student or parent to pay a fine of $200 for the second or subsequent times the child is found to be habitual truant. The order can include ten hours of community service and the suspension of driver's license privilege for 60 days for students 14 years and older.

Prearranged Absences
Prearranged absences should be requested in advance and in writing using the Prearranged Absence Notification Form. All prearranged absence forms may be obtained in the Attendance Office. These arrangements should be made at least three days prior to the absence, except in case of an emergency. The form is then presented to each teacher prior to the scheduled absence(s) and then brought to the Attendance Office to be signed by an administrator. These absences are still included in the absence total. Prearranged absences are not permitted during the first and last ten days of the school year. Prearranged absences in excess of ten (10) during the school year shall be considered unapproved.

Tardies
Students are expected to be seated in their classrooms prior to the bell. Persistent and continued tardiness may result in suspension from school. Any student who is more than 30 minutes late to class will be counted absent for that class, and subject to truancy procedures.

Foothill High School has implemented a schoolwide "Timeliness is Expected Policy" (TIE) tardy policy. Whenever a student is tardy, the student will receive a phone call home notifying the parent that they will be required to sign the student in at school the next day. If the parent does not sign the student in the next morning, the Attendance Office will call the student into in-house within the first 30 minutes of school. After the sixth tardy, the parents signature will no longer release the student from in-house. Progressive discipline will be used when students continue to be tardy.

DMV301 Form
Proof of good attendance is required to obtain a driver's permit or license. Forms can be located in the Attendance Office. Forms can be filled out and left with the attendance clerk. Please allow 48 hours to have the form completed.

Closed Campus
For students' safety, all Clark County Schools are Closed Campus. Students are not permitted to leave campus at any time during the instructional day without prior permission arranged through the health or Attendance Office. This includes lunch periods. Any area past the main doors is considered off campus. Please do not deliver food to students in the parking lot, as it is considered off campus. Those students found in violation of the Closed Campus Policy will be referred to the Attendance Office and subjected to a safety search.

Passports
Students who will be going off campus during the school day, for any reason, will be issued a passport. A passport may be obtained from the front office receptionist if requested before the start of the first period. A note from the parent/guardian is required and should include the time of departure and daytime phone number. Students will be released only when the parent comes to the front office to sign them out.

COUNSELING OFFICE
Counselors
Foothill High School has a staff of certified counselors who are here to help students understand themselves and their responsibilities; make informed educational, vocational, and personal decisions; and realize the importance of achieving their potential. The Guidance and Counseling Program consists of personal/social development, educational counseling, career counseling, classroom guidance activities, consultation with parents and teachers, individual counseling, group counseling, crisis intervention, and referrals to community agencies. The counselors’ office is for the benefit of every student in the school. Students wishing to talk to a counselor are encouraged to do so. Request forms to meet with your counselor are available in the counseling department. Counselors are available to meet with students to discuss academic, social or career concerns. Students are assigned to a counselor based upon the alphabetical letter of the student’s last name.

Schedule Changes
As long as students are appropriately placed according to their ability level and graduation requirement needs, there will be no schedule changes. If a student does not pass a class, the student will be expected to make up that credit at an alternate location.

Student Progress
Report cards are issued to students every nine weeks. The final report card of the year is mailed home. Students will receive two grades for every course, an academic grade and a citizenship grade. At the end of each semester, students will also receive a grade for their semester exams. CCS policy does not allow for taking semester exams at any time other than the announced test schedule. Student progress reports will be issued to all students following the fifth week of the quarter. Progress reports notify parents of students who are not performing satisfactorily.

Academic Grades:
A  Excellent Achievement
B  Above Average Achievement
C  Average Achievement
D  Below Average
F  Failing Work

Citizenship Grades:
O  Outstanding
S  Satisfactory
N  Needs Improvement
U  Unsatisfactory

POLICIES AND PROCEDURES
School-Wide Rules
● Students will be prepared, on time and ready for instruction daily.
● Keep food and drink in the cafeteria.
● Keep hands, feet, objects, and unkind words to yourself.
● Hats, iPODS, and other nuisance items will be confiscated and returned to the student on Friday. Repeated items will be only returned to a parent and/or guardian after the end of the school day.
● No gum on campus.
● Place all litter in trash cans
● Show respect for yourself, others, and school property.
● Electronic devices may only be used before school, lunch and after school. They May not be used or visible during passing period.
● No loitering in hallways. All students must have a pass to be in the halls or to enter a classroom, no exceptions.

Classroom Behavior Problems
Teachers will handle minor disciplinary offenses with private interviews, detention, phone call to parents, parent conferences, and/or referral to a counselor. Minor offenses include classroom interruptions, failure to be prepared for class, etc.

**Detention**

Students may be assigned detention by an administrator or individual teachers. This is for those students with undesirable patterns of attendance, tardiness, or other disciplinary problems. Students assigned to detention are to report to the room designated on the detention notice for the number of days assigned. Each student is to have sufficient materials and a book to study for the hour and is to cooperate with the detention supervisor, or disciplinary action will follow. Students will be given 24-hour notice before they are expected to remain for detention.

**Discipline Policy**

When students engage in inappropriate behaviors, they will be dealt with fairly and consistently using progressive discipline. Students may be subject to after school detention, an RPC, In House Suspension, out-of-school suspension, arrest, referral to Behavioral School, and/or expulsion (as appropriate).

**Discipline Regulations**

All of the following are considered to be offensive behaviors. Most are violations of the laws of the State of Nevada and are not simply rules of Foothill High School. Clear and blatant violations of these behaviors while at school or at school related activities and/or on the way to and from school may require the administration to call upon law enforcement agencies to deal with the violation. If law enforcement is involved, discipline from the school may also be administered on the same offense with consequences ranging from detention to expulsion from school. All students are expected to behave in a manner that will be a credit to themselves and Foothill High School. When students engage in inappropriate behavior, they will be dealt with fairly and consistently using progressive discipline. Students may be subject to a Required Parent Conference (RPC), suspension, arrest, referral to Opportunity School, and/or expulsion (if appropriate) for the following:

- Assault or physical altercations abuse on any person
- Disruptive classroom or school behavior
- Excessive tardiness
- Failure to identify oneself upon request and/or failure to report to the office when directed to do so by any school personnel
- Forging corridor passes, admission slips, absence notes and/or providing any false information on school forms
- Requesting to see nurse, counselor, etc., but failing to show up
- Gambling and card playing
- Immoral, lewd, or disorderly conduct to include saying or writing obscene words or symbols
- Insubordination and refusal to cooperate with any CCSD employee
- Possession of weapons on school campus, including parking lot. NOTE: Possession, use, transmittal, or concealment of ANY weapon. Weapons are defined as firearms, knives, explosives, inflammable materials, or any other items that may cause bodily injury or death.
- Smoking on campus/use of smokeless tobacco
- Student harassment and verbal abuse (including any racially derogatory statement from one person to another)
- A student shall not willfully or cause a reasonable person to feel racially or sexually harassed.
- Theft, burglary, extortion, vandalism, or destruction of school property
- Throwing items (to include food) at other individuals
- Use and/or possession of illegal drugs or alcohol
- Use of obscene, vulgar, profane or disrespectful language to any staff member
- Verbal or physical altercations (fighting/threatening bodily harm toward anyone)
- Wearing gang related clothing, displaying gang signals or being involved with gang activity
- Parking lot abuse, driving recklessly, parking in teacher parking or handicapped parking
- Inappropriate bus behavior
- Vaping - Vaping on campus is strictly prohibited. Any student found vaping on campus will be subject to disciplinary actions.

**WEAPON POSSESSION/SELLING DRUGS/ASSAULT**

Students possessing a weapon, selling a controlled substance, or committing an assault on any school employee, or battery on another student shall be referred for expulsion from school and prosecuted to the full extent of the law. Expulsion shall mean the termination of enrollment as a result of behavior so serious that future attendance in the school district is not contemplated.

**Dress Code and Appearance**

The Foothill High School dress code is in accordance with CCSD Dress Code, Regulation 5131. The Clark County School District reserves the right to promote that the dress and grooming of students are within the limits of generally accepted community standards. Students shall be required to show proper attention to personal cleanliness. Student's dress, personal appearance, and conduct are required to be of such character as not to disrupt or detract from the educational environment of the school. Any style which tends to diminish instructional effectiveness or discipline control by teachers is not acceptable. The school administration shall have the right to designate which types of dress, fashion, fads, or appearance disrupt or detract from the educational program and may be a potential safety hazard. The principal shall retain the authority to grant exceptions for spirit days, special event dress days, and school-wide free dress days. On those CCSD/school sanctioned exception days, schools will notify the students and parents/guardians of the unique dress provisions. The Clark County School District Basic Dress Code serves to provide guidelines for student dress and appearance at all District schools. Students are to be dressed in such a manner that their appearance in the school contributes to the learning environment. Exemption from the CCSD Basic Dress Code may be permitted for medical or religious reasons.

- Sagging is strictly prohibited. All jeans, pants, and trousers must be secured at waist level. Jeans, pants, and trousers are not to have rips or tears that expose undergarments and/or located above the knee.
- Require the wearing of shoes with soles. House slippers and shoes with wheels are not permitted.
- All clothing must be sufficient to conceal any and all undergarments. No skin will show between bottom of shirt/blouse and top of pants or skirts at any time. All sleeveless shirts must have straps at least three inches wide. No transparent, see-through, strapless, low-cut clothing with slits, or tops and outfits that provide minimum coverage. Prohibited tops include, but are not limited to, crop tops, tank tops, (male and female) strapless, low-cut clothing, off the shoulder, clothing with slits, or tops and outfits that provide minimum coverage front and back.
- Require that all shorts, skorts, skirts, jumpers/dresses must be fingertip length regardless if wearing nylons, leggings or pants underneath. Attire needs to be worn at the designated length.
- Prohibits the wearing of pajama bottoms and other sleep attire.
- Pants with holes above the knees are not allowed unless student is wearing something underneath.
- Headgear (hats, hoods, caps, bandanas, hair grooming aids etc.) is not permitted on campus except for designated school approved uniforms, special events authorized athletic practices, documented medical conditions, bona fide religious reasons, or CCSD/school sanctioned activities.
- Prohibits the wearing of any attire or hair style/color that is not conducive to the educational setting of Foothill High School.
- Slogans or advertising on clothing, jewelry, buttons, and / or accessories which by their controversial discriminatory, profane, and/or obscene nature disrupt the educational setting are prohibited.
- Any clothing, jewelry, buttons, and/or accessories that promote illegal or violent conduct, or affiliation with groups that promote illegal or violent conduct such as, but not limited to, the unlawful use of weapons, drugs, alcohol, tobacco, or drug paraphernalia, or clothing that contains threats are prohibited.
- Spiked or studded clothing, jewelry, and/or accessories are prohibited.
- Prohibits the wearing of pocket chains.
- Outerwear such as coats, mittens, and scarves must be removed upon entering the classrooms/buildings. Administrators, teachers, and staff may use their discretion as appropriate based on the temperature in the facility.
Any student violating the dress code will not be allowed to attend class. Consequences will be issued in all dress code violations and will include detentions, discipline referrals, in-house, and required parent conference. Students will be required to change clothes prior to being permitted to attend class.

Drug Free School
We are dedicated to providing you with a school environment that is safe, secure and drug free. Students found to be in possession of marijuana or other drugs, will be suspended and attend the Substance Abuse Awareness Program. Anyone having information about drugs on campus are encouraged to call school administration at 702-799-3500 and school police at 702-799-5411.
- Drug Testing - Student athletes and competitive extracurricular activities are subject to random drug testing.

Hands-Off Policy
Foothill High School has a hands-off policy. Please avoid hitting, pushing, shoving, holding hands, embracing and kissing.

* Cyber bullying is bullying, harassment, and/or intimidation through the use of electronic communication.

Any student, who feels that he/she is a victim of any type of harassment or intimidation, should immediately report the incident to:
- A Teacher
- A Counselor
- A School Administrator
- Any Adult
- SafeVoice

If a teacher, staff member, or administrator is part of the harassment, the student and/or parent/guardian should report the incident to the Area/Division Superintendent. Any retaliatory behavior against any student who reports an incident or anyone who participates in the harassment complaint process is prohibited.

Violating Students:
May result in suspension / expulsion (as in accordance with the existing disciplinary procedures)

Violating Staff:
May result in disciplinary action (up to and including dismissal)

What will schools do to help protect students?
Appropriate actions will be taken by the school administrator to reinforce the Clark County School District Policy 5137 Safe and Respectful Learning Environment, the Clark County School District Regulation 5141.1 Discipline: Control of Dangerous and Antisocial Behavior, and Regulation 5141.2 Discipline: Harassment. These actions include, but are not limited to, the following:
- Removing vulgar or offensive graffiti, pictures, or objects
- Provide staff in-service on the regulations
- Proper notification to students
- Conduct investigations into the allegation
- Refer the incident to the school police, if appropriate
- Take immediate and appropriate disciplinary or remedial action as needed
- Take appropriate follow-up actions in an attempt to ensure there are no further incidents or retaliation

Nuisance Items
Items not directly associated with the educational program are not to be brought to school. These items include, but are not limited to, speakers, spinners, radios, beepers/ pagers, iPODS, MP3 players, electronic games, cameras, water guns,
yo-yos, balloons, flowers, rubber bands, pets, stuffed animals, and playing cards. Students found in possession of such items will have the items confiscated and may be subject to disciplinary action. FHS is not responsible for nuisance items that are lost or stolen.

SAFETY AND SECURITY

Medication
School personnel are not allowed to dispense non-prescription medication such as aspirin. This does not mean that a student cannot take an aspirin at school. It does mean that we cannot provide the aspirin. Students may carry and take over the counter medication provided they have a note from their parent, the medication is in the original container, and it is not shared with other students. Students who require assistance with their medication must have on file a signed and witnessed medication release in the health office. The medication must be prescribed by an appropriate health care provider and be properly labeled with the student's name, prescribing practitioner and instructions for administration. Students may be self-medicated only with the written permission of their appropriate health care provider and be properly labeled with the student's name, prescribing practitioner and instructions for administration. Self-medicating students are not monitored by the FASA or the school nurse and should carry only one day's medication.

Hall Passes
In order to leave the classroom, students must have a hall pass from their teacher. Student Aides must wear and prominently display aide badges when outside the classroom. A student must have a pass to be admitted to class.

Loitering
To maintain maximum safety, students are to report to the cafeteria or courtyard as they arrive on campus each day. Students are not to loiter in parking lots, on playing fields, or on properties adjacent to Foothill High School campus either before or after school. Once students arrive at school, they must remain on campus. Any student who leaves without a passport will be considered truant. Students are also responsible for displaying cooperative behavior at all times while traveling to and from school. During after school activities, students not authorized to be on campus may be cited for trespassing.

Personal Belongings
Students who bring personal belongings to school are responsible for their security and safety. The school is not responsible for any items lost, stolen from lockers, or stolen from anywhere within the school during a school day, during activities and sporting events, from the school at night, or over a weekend. This includes bicycles, calculators, band instruments, clothing, confiscated nuisance items, or any school items, etc. Students are responsible for all materials issued to them (textbooks, musical instruments, etc.) during the school year.

Student IDs
All students will be issued a school ID. Students that have open periods will be marked on their ID. Students leaving campus before the end of the day will be required to show their ID. This ID may be required to participate in/ attend after school events, access common student areas, and to prove identity for district testing. If lost or stolen, they may be replaced in the library for a minimal fee. Students must present their student ID if they have an open period and intend to leave campus.

Emergency Procedures
NRS 392.450 mandates principals conduct drills, at least once per month, to instruct pupils in the appropriate procedures to be followed in the event of a lockdown, fire, or other emergency. Not more than three of the drills may include instruction in the appropriate procedures to be followed in the event of a chemical explosion, related emergencies and other natural disasters. At least one-half of the drills provided must include instruction in appropriate procedures to be followed in the event of a lockdown. In other words, there must be five drills for lockdown (at least three should be for a Hard Lockdown), three drills for fire/evacuation, and one drill each for shelter-in-place and earthquake.
Fire Drills
Exit routes are posted in every classroom. It is essential that when the signal is given, everyone obeys promptly and clears the building by the prescribed route as quickly as possible. Students are to remain outside the building until the signal (the orange flag) is given to return inside.

**Bell Schedule**

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**Foothill HS Assembly Bell Schedule**

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**Student Schedule**

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